

# Agenda

**May 20, 2019**

*10:00 a.m. – 12:00 p.m.*

*Governor's Reception Room, State House, Annapolis, Maryland*

- Welcome of the Subcabinet – Chair, Dr. Karen B. Salmon
  - Declaration of Quorum
  - Additions to the Agenda
- Approval: Prior Meeting Minutes
  - April 15, 2019 Meeting Minutes
- Maryland Center for School Safety Updates – Kate Hession/Dino Pignataro
- Subcabinet DRAFT Regulation
  - “Critical Life-Threatening Incidents” – Elizabeth Kameen
- FY20 School Safety Grants
- Closing – Dr. Salmon
  - Adjournment
  - Next Meeting – August 19, 2019 – Crownsville – Side A

Please be advised that the Subcabinet may move into a closed session, if needed, pursuant to Maryland Code, § 3-305 of the General Provisions Article.

## Meeting Minutes - May 20, 2019

Dr. Karen B. Salmon, State Superintendent of Schools and Subcabinet Chair, called the meeting to order at 10:01 a.m., provided opening comments and noted that a quorum was present.

The following Subcabinet members were in attendance:

- Mr. William Fields, Assistant Attorney General – Attorney General’s designee
- Ms. Carol A. Beatty, Secretary, Maryland Department of Disabilities
- Colonel William M. Pallozzi, Superintendent, Maryland State Police
- Mr. Robert Neall, Secretary, Maryland Department of Health
- Mr. Robert Gorrell, Executive Director, Interagency Committee on School Construction

The following Maryland Center for School Safety (MCSS) members were in attendance:

- Ms. Kate Hession, Executive Director, MCSS
- Mr. Dino Pignataro, Deputy Director, MCSS
- Ms. Elizabeth Kameen, representing Ms. Dawn P. O’Croinin, Assistant Attorney General, MCSS

### *Other meeting attendees*

Representatives of State agencies, the Governor’s Office, and additional staff from the Maryland Center for School Safety were in attendance.

No one within the Subcabinet had any additions to the agenda.

### *Approval of Prior Meeting Minutes*

Mr. Fields identified two spelling corrections in the April minutes. A motion was made to approve the meeting minutes from the April 15, 2019 meeting. Mr. Fields seconded the motion to approve the meeting minutes with the two spelling corrections. With those changes, the minutes were unanimously approved.

### *Maryland Center for School Safety Updates:*

Ms. Hession thanked the Subcabinet, partners, agencies, staff, Department of Education and the Maryland Coordination and Analysis Center (MCAC) for all of their help getting the Center fully staffed and running.

Ms. Hession provided the Subcabinet with information about the tip line. Ms. Hession informed the Subcabinet that there were 1,829 schools participating in the tip line and since inauguration, October 3, 2018 there had been 368 tips received since October 3.

Ms. Hession further informed the Subcabinet that when MCSS was putting the tip line together with MEMA no one was sure exactly how it would work but they have figured it out over time with P3 and will continue to make enhancements.

Ms. Hession informed the Subcabinet that the demographics of those using the tip line are mainly students and parents and that the Center will put together an annual report that will have tip line information for their review.

Mr. Gorrell questioned how the center is handling the issue that students not liking or knowing about the software.

Ms. Hession responded that there has been discussion around marketing the tip line and figuring out the best way to do that and that the School Safety Advisory Board would be discussing tip line marketing in July.

Ms. Hession introduced, Miniru Sumbeida, who is leading the implementation of the U.S. Dept. of Education "Grants to States for School Emergency Management Grant (GSEM)" received by the Maryland State Department of Education and the Maryland Emergency Management Agency.

Hession informed the Subcabinet that the Center had completed two pre-deployment SRO model trainings and would begin full trainings in June. The pre-deployment trainings were a train-the-trainer model to ensure enough trainers would be available throughout the summer.

Ms. Hession informed the Subcabinet that the Center would love if members of the Subcabinet and the Advisory Board could attend any of the SRO trainings.

Ms. Hession further informed the board that the Center will include statistics on the SRO trainings and pictures in the annual report.

Secretary Beatty questioned if there was a better or worse day or block of time to attend one of the trainings.

Ms. Hession stated that Wednesday morning blocks were good; however that Thursday and Friday had more people because both the 40 hour and 16 hour students would be in attendance.

Mr. Gorrell asked if there were any specific classes that Ms. Hession would recommend sitting in on.

Ms. Hession suggested Thursday sessions that covered "Restorative Practices" and "Maintaining a Positive School Climate".

Ms. Hession informed the board that one student that had completed the 16 hour course had commented to the instructors that he wished he had taking the full 40 hour course.

Ms. Hession notified the Subcabinet that she and Mr. Pignataro had completed their regional visits and met with school security and mental health coordinators from various local school systems.

Ms. Hession stated that during these visits, she asked the groups their highest priority needs and overwhelming the answer was more personnel/ staffing such as SROs and that they were disappointed there wasn't funding for school safety coordinators. They also discussed the need for access to mental health services and the identified gaps statewide.

Ms. Hession further stated that the Center will be coordinating a mental health workgroup with the regions and looking to see if it can solve some of their expressed problems.

Mr. Gorrell asked what it is in regards to security that is important, and if the Center asked this question when it was meeting with the regions. Ms. Hession responded yes and that many still needed vestibules, cameras, and communication equipment.

Ms. Hession stated that she was amazed to see how clean the schools were.

Dr. Salmon stated that she was amazed as well at how clean the schools and food service areas were and that the staff is doing a great job keeping these facilities up.

Ms. Kameen asked if the access to mental health services was an insurance issue.

Ms. Hession stated that it would be a provider/ lack of provider problem.

Col. Pallozzi stated that they are having the same problem with the state police and who can provide the services.

Mr. Pignataro provided the Subcabinet with an update on the Bowie State location.

Mr. Pignataro informed the subcabinet that there was a meeting today at 10:30 AM and that the staff would be able to move into the location in June.

Mr. Pignataro further informed the Subcabinet that legal was finishing the MOU and that the facility was going to provide space to hold four to six staff.

Dr. Salmon questioned how many staff members would be at the Bowie location.

Mr. Pignataro stated that he, Dr. Harris, Mr. Pierce and Mr. Rudinski would be at the Bowie location as well as space for two interns from the University.

Mr. Pignataro, further stated that MCAC would still be the headquarters and that after the SRO training program is complete two staff members will be completing the Project AWARE training and that he's looking to establish a master training calendar for the upcoming year.

Dr. Salmon requested that she receive a one page diagram that outlines where everyone is located/seated.

Ms. Hession informed the Subcabinet that the Center would like to go to digital recordings of the meetings beginning in August if they approved.

Dr. Salmon stated that Subcabinet approved unless there were any objections, to which there were none.

Ms. Hession moved onto the public information act petitioners' memo (drafted by Ms. O'Croinin) regarding the mandated SRO Adequate coverage reports due by LSS.

Ms. Hession informed the Subcabinet that the issue was that they did not want specific SRO adequate coverage information publicized and that although the information will be reported, it will be aggregate data included in the reports.

Ms. Hession outlined how the regional staff is working with the LSS to ensure they have the SRO information provided on their websites, as required by the Safe to Learn Act 2018.

Ms. Hession informed the Subcabinet that the Center would be having its annual School Safety conference in Annapolis on August 5th and 6th.

Mr. Gorrell stated that he would love to attend.

Dr. Salmon thanked Ms. Hession and Mr. Pignataro for their updates and asked that the Subcabinet now turn its attention the draft regulation "Critical Life- Threatening Incidents".

Ms. Kameen stated that after discussing this with Ms. O'Croinin it was her understanding that Ms. O'Croinin worked with the Advisory Board to draft this regulation.

Col. Pallozzi questioned if the draft regulation would be published for comment.

Dr. Salmon stated that it would be published for public comment.

Ms. Kameen explained the regulation process to the Subcabinet.

Ms. Kameen stated that the regulation would go to AELR for 15 days and would then onto the Maryland register where it would be published and open for public comment for 30-days.

Ms. Kameen further stated that while the regulation is open to the public for comment those comments are collected and reviewed. If there are no substantive changes the regulation will move forward for approval; however, if there are substantive changes the regulation could be returned for amendments and the process would start again.

Ms. Kameen stated that this can be a 6 month process and asked the Subcabinet if they had any questions.

There were no questions.

Dr. Salmon requested that the Subcabinet move on to the FY20 School Safety Grants.

Ms. Hession informed the Subcabinet that this year there would be two competitive grants. The Hate Bias Crime Grant and the School Traffic Safety Enforcement Grant.

Ms. Hession stated that the Hate Bias Crime grant would be the same as last year in regards to who was eligible to apply and the close date would be September 6th.

Ms. Hession further stated that those that did not receive funding in FY19 would have priority when applying for the Hate Bias Crime Grant.

Ms. Hession stated that the School Traffic grant would be \$600,000 and to alleviate the problem of LSS applying for local law enforcement, the Advisory Board splitting off these funds to its own grant.

Ms. Hession further stated that the Center has 2018 grant data from Governor's Office of Crime Control and Prevention (GOCCP) to inform grant applications in 2020.

Col. Pallozzi informed the Subcabinet that the State Police have one point person that has applied for all the barracks in the past.

Ms. Hession informed the Subcabinet that the NOFAs for all grants would all be available July 1st.

Ms. Hession requested permission for the Center to have the authority to approve the School Transportation Safety and SRO grant applications since the funds used are very limited. The Center would provide the Subcabinet with updates on applications and awards.

The Subcabinet agreed.

Mr. Gorrell stated that his only concern with just receiving a report of the awards.

Dr. Salmon stated that the Subcabinet will have to trust the LEAs and LSS to allocate it appropriately.

The Subcabinet asked that they be provided a comprehensive reporting including any denials of funding and reasons for those denials.

Ms. Hession went on to discuss the SRO grant with the Subcabinet.

Ms. Hession informed the Subcabinet that the Safe to Learn Act set the allocations for the available \$10M.

Ms. Hession stated that the allocation for FY20 is approximately \$7K per school and as an example, Kent County would receive approximately \$36K. Ms. Hession stated that the local school systems have

expressed concerns with applying for this grant for law enforcement and the Center wants to keep it open to the local school systems and law enforcement agencies.

Ms. Hession acknowledged that by doing this there would be reporting requirements and that the Center would request copies of the SRO Memorandums of Understanding (MOUs) between the local school systems and law enforcement agencies.

Ms. Hession recommended that the Subcabinet allow the Center to also review these applications and make determinations on their own and report back to the Subcabinet.

Ms. Hession reviewed the final FY20 grant, the Safe Schools Fund, which is \$10M.

Ms. Hession informed the Subcabinet that there had been internal discussions at the Center and the Advisory Board and a recommendation was made to find a way to allocate money to the non-public special education facilities.

Ms. Hession stated that almost all of the schools required some sort of base allocation and it was recommended \$5K for each non-public special education facility, which is about two times as much as the local school systems received in the FY19 school survey grant.

Ms. Hession further recommended that the local school systems base allocation be \$50,000, then a per pupil allocation on top of that.

Mr. Gorrell stated that Kent County would end up with a small amount based on this method and the Subcabinet discussed using the FY19 \$200K base allocation per school system but take the allocation for the non-public special education facilities out of that allocation amount.

There was a brief calculation discussion among non-Subcabinet members and Dr. Salmon reminded Ms. Hession and non-Subcabinet guests the Subcabinet meetings are not to be an open room discussion.

Dr. Salmon asked how this allocation would compare to last year's allocation, Kent County FY19 vs. Kent County FY20. Ms. Hession stated that Kent County received \$212,938 in FY19.

Col. Pallozzi stated in relation to Montgomery County that received \$1.2 M last year.

Dr. Salmon stated that this would be too little of an allocation for the smaller school systems.

Ms. Hession stated that last year each local school system received a base of \$200K and that this year it would be reduced to \$179K, taking off the top for the non-public special education facilities. This would give Kent County approximate \$191K this year which is only slightly less than last year.

Dr. Salmon stated that was better and that the IAC was going to be doing something similar with their grants.

Dr. Salmon opened the floor to final questions.

There were none.

Dr. Salmon stated the next meeting would be Crownsville on August 19th

A motion to adjourn was made at 11:03 AM, which was seconded by Sec. Beatty.