

# MARYLAND CENTER for SCHOOL SAFETY

## Weekly Tabletop Exercises

Date:

Facilitator:

Participants:

Which part of your Emergency Plan are you reviewing:

**Scenario:** On a very frigid morning, before school has started, staff hear brakes screeching followed by a loud boom. Seconds after the boom, the lights and power begin to flicker, eventually shutting off. As staff run outside to assess the situation, they see that a car has run into a telephone pole outside of the school. It appears that the car has hit a patch of black ice. The passenger, a student, emerges from the car crying and covered in blood. The driver of the car is slumped over the steering wheel. The crash has caused traffic to back up in both directions, with the majority of the jam being school buses, meaning students are witnessing this accident unfold.

BEFORE	DESCRIBE MAJOR DETAILS ABOUT THE INCIDENT
What are the initial actions?	
Who is involved?	
Who is affected?	
Who is responsible for responding to the situation?	



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DURING	DESCRIBE MAJOR DETAILS ABOUT THE INCIDENT
What additional problems does this cause?	
Is the situation escalating or de-escalating?	
What information do you need?	
Who else needs to know? How will you deliver this information?	

AFTER-ACTION	DISCUSS IMPORTANT DETAILS ABOUT THE INCIDENT
What was the plan?	
What were the strengths? Weaknesses?	
What was learned?	
How do you improve?	

RESOURCES



Visit [SchoolSafety.Maryland.gov](https://SchoolSafety.Maryland.gov), go to "Resources", then "Training & Exercise"



CONTACT INFO



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