

**MARYLAND CENTER FOR SCHOOL SAFETY
CLOSED-SESSION SUMMARY
TO BE INCLUDED IN THE MINUTES IN THE NEXT OPEN MEETING
(General Provisions Article § 3-306(c))**

SUMMARY OF CLOSED SESSION HELD ON NOVEMBER 13, 2023

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 11:28 a.m. to 11:40 a.m.

Place (location) of closed session: Maryland Coordination and Analysis Center, 7125 Ambassador Drive, Windsor Mill, MD 21244

Purpose of the closed session: Discuss a personnel matter related to job classification and evaluation of a specific MCSS employee

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Lawson (State Superintendent designee), Pothier (OAG designee), Beatty, Butler and Joana Joasil (Health designee); Members

opposed: none; Abstaining: none;

Members not present: Davis for Donahue (IAC),

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b)(1) **Topic #2:** § 3-305(b)(7) **Topic #3:** § 3-305(b)
(add others as needed)

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Personnel Matter	Lawson, Pothier, Beatty, Butler, Joasil, Johnson (counsel) and Bryan	1) Discussion of how to proceed with job classification and evaluation of specific employee; status of same
#2: Legal Advice	Lawson, Pothier, Beatty, Butler, Joasil, Johnson (counsel) and Bryan	None
#3:		